



**SINT EUSTATIUS  
CARIBISCH NEDERLAND**

*The Executive Council of the Government of St Eustatius invites applications from suitably qualified candidates for the following position:*

---

**Vacancy  
Executive Adviser in the Governor's Cabinet**

---

The executive adviser is a member of the team at the Governor's Office/Cabinet, which provides the first line of support and services to the Island Governor. The Governor plays an essential role in maintaining public order and safety on the island.

The Cabinet assists the Governor in carrying out the duties of the office related to policy, representation, leadership, and general support. This enables the Governor to properly fulfil their role as a representative of the Statia Government. In this way, the executive adviser supports the implementation of the Governor's higher supervisory powers. It also makes an important contribution to the maintenance of public order and safety on the island. The executive adviser in the Governor's Cabinet helps the Governor in carrying out these responsibilities as efficiently as possible, and provides well-informed advice and clear plans. The role involves working with various internal and external stakeholders, offering the successful applicant the opportunity to greatly expand their professional network.

***Duties/Responsibilities:***

- Advising the Governor on policy matters, such as gun control, the prostitution policy, road safety and crime prevention
- Responsibility for specific aspects of public order and safety and organising meetings with supply chain partners who provide services in these fields
- Preparing advice and plans, coordinating the approach and verifying the integrity of proposals from within the organisation
- Advising on, and supporting administrative decision-making
- Maintaining internal and external contacts and networks
- Accompanying and supporting the Governor on visits and during consultations

***Specific Requirements:***

- A higher professional education degree (HBO or equivalent), preferably in law, public administration or business administration
- At least three years' relevant experience
- Excellent command of oral and written English and Dutch.



## SINT EUSTATIUS CARIBISCH NEDERLAND

### **Required Skills/Abilities:**

- Digitally literate
- Skillful at managing political and administrative sensitivities

### **Terms of employment**

The position is temporary for a trial period of one year, with the prospect of permanent appointment.

The salary scaling is equivalent to scale 11 on the salary scale, with a minimum of \$3922.38 and a maximum of \$5101.30 gross monthly, based on a 36-hour work week. This is in accordance with the salary table of the Statia Government dated 1 January 2023. Salary scaling is based on qualification and experience. In addition, this employee will receive a holiday allowance of 8.33% an end-of-year bonus of 8.33% of the annual income.

The successful candidate must provide a certificate of good conduct (VOG) and undergo a medical for inclusion in the pension fund.

For additional information on the primary and secondary terms of employment, see [www.statiagovernment.com](http://www.statiagovernment.com), go to the tab, 'job vacancies', then click on 'working in Statia'.

### **Are you interested in applying for the position Executive Adviser in the Governor's cabinet.**

Please apply in writing no later than **13** March 2024, to:.

The Executive Council of the Government of St Eustatius  
Attn: Ms. Francisca Gibbs  
Unit Manager, Internal Services  
Email: [vacancies@statiagov.com](mailto:vacancies@statiagov.com)

More information:

For details of the position, please contact Mr. Rient Hassell, the head of Cabinet, at Tel. +599 318 3314 or e-mail: [rient.hassell@statiagov.com](mailto:rient.hassell@statiagov.com).

For information concerning the recruitment and selection process, please contact the department of personnel and organization at [vacancies@statiagov.com](mailto:vacancies@statiagov.com) or tel. +599 318 2931.



**SINT EUSTATIUS  
CARIBISCH NEDERLAND**